

Training Unlimited Zoom Training Schedule August - December 2024

ALL Programs are from 10 am – 12pm Unless Otherwise Indicated.
You can sign in 15 minutes before the program begins. Each Webinar costs \$95.00 and is worth 2 CEU's **Unless Otherwise Indicated.**

- Aug 15 Managing the NJ Election Process (**Elections**)
- Aug 21 Basics of Public procurement (**Finance**)
- Aug 27 **3 CEU's \$145** Ethics for Municipal Leaders (**Ethics**) 10:00am – 1:00pm
- Sep 10 Records Management and OPRA (**Records**)
- Sep 18 Snapshot on Reading the Annual Audit (**Finance**)
- Sep 24 Refresher on Municipal Finance (**Finance**)
- Sep 26 **3 CEU's \$145** Information Management Systems: (**Info Tech**)
- Oct 2 Municipal Ethics Awareness (**Ethics**)
- Oct 8 Understanding the Open Public Records Act (**Records**)
- Oct 15 Elections: Different Shapes and Sizes (**Elections**)
- Oct 17 Licensing Essentials for Municipal Clerks (**Licensing**)
- Oct 22 Keeping Track of Everything Before a Disaster Occurs (**Records**)
- Oct 30 Strengthening Municipal Communications (**Professional Dev**)
- Nov 7 Municipal Clerk Duties: The Whole Story (**Professional Dev**)
- Nov 13 Ethics: Doing the Right Thing when No One is Watching (**Ethics**)
- Dec 5 Advanced Licensing and Permits (**Licensing**)
- Dec 11 Refresher on Municipal Finance (**Finance**)
- Dec 17 Defining Public Records (**Records**)
- Dec 19 Integrity and Management of the Election Process (**Elections**)

Participants may register by emailing debbie@trainingunlimitedusa.com and include:

- Your Name
- Date and Title of Program
- Your Title
- Your Municipality
- Phone Number
- Email Address
- Your Name as you would like printed on your certificate